



APPLICATION FOR ADMISSION TO THE CLERGY OF THE ANGLICAN RITE ROMAN CATHOLIC CHURCH

LONG FORM

OFFICE OF THE CHANCELLOR
PATRIARCHAL CURIA
FORM PC-112

INSTRUCTIONS:

- 1. Complete all spaces. Do not leave any blank spaces. If a particular item is not applicable, write "N/A" or something similar.
2. Do not refer to a resume or curriculum vitae. Enter all information as requested, even if it is on your resume. This is for ease of reference and evaluation.
3. If you need to add additional information for any question or entry on this form but do not have sufficient space, use the supplemental entry form, PC-115.
4. The completed form must be initialed and dated on every page, as well as signed at the end. Your signature must be witnessed by a notary.
5. All information is subject to verification. By signing this form, you give consent to the Archdiocese of the Southwest to verify all information provided on this form PC-112, form PC-115, and all supporting documentation provided therewith.

TYPE OF APPLICATION: Circle one: Postulant Incardination

PERSONAL INFORMATION:

Family Name (Last Name): First Name:

Middle Name: Date of Birth: (Day) (Month) (Year)

Other Names (including aliases and names before a legal name change):

Phone Number: () - Alternate Phone: () -

Email address: Website:

Fax Number: () - Additional Contact:

Provide one of the following two current identification numbers:

Driver License Number: State of Issue:

United States Passport Number:

Are you married: Yes / No Have you ever been divorced? Yes / No

Initial: Date:

If you have been divorced, have you ever re-married without a Church annulment? Yes / No

Please note that ordination in the Archdiocese requires that the priest have the consent of his wife to take Holy Orders and that she will support his ministry. Also, postulants or clergy who have been divorced must receive an annulment for all previous marriages if they have re-married.

EDUCATION:

Please list all colleges and universities attended from which a degree was granted. Do not list Honorary or Honoris Causa degrees. Those may be listed in the Honors and Awards section. Except for seminary degrees, do not list degrees from non-accredited institutions.

DEGREE 1:

University: _____ Location: _____

Degree Granted: _____ Date: _____

GPA (*out of 4.0*): _____ Any Special Honors: _____

DEGREE 2:

University: _____ Location: _____

Degree Granted: _____ Date: _____

GPA (*out of 4.0*): _____ Any Special Honors: _____

DEGREE 3:

University: _____ Location: _____

Degree Granted: _____ Date: _____

GPA (*out of 4.0*): _____ Any Special Honors: _____

PROFESSIONAL:

Please list all employers for the past 10 years.

EMPLOYER 1:

Company Name: _____

Address: _____

Initial: _____ Date: _____

Phone: (____) _____ - _____

Email: _____

Website: _____

May we contact? Yes / No

EMPLOYER 2:

Company Name: _____

Address: _____

Phone: (____) _____ - _____

Email: _____

Website: _____

May we contact? Yes / No

EMPLOYER 3:

Company Name: _____

Address: _____

Phone: (____) _____ - _____

Email: _____

Website: _____

May we contact? Yes / No

Have you ever been fired from a job? Yes / No *If you answered yes, then please explain.*

Do any of your jobs require special government licenses? Yes / No *If you answered yes, then please explain.*

Initial: _____

Date: _____

BACKGROUND:

Please be aware that the Archdiocese requires all clergy and staff to undergo a background investigation or provide evidence of same having been conducted by a competent authority.

Have you ever been convicted of a felony in the US or abroad? Yes / No *If you answered yes, then please explain.*

Have you ever been convicted of a sexual crime, either misdemeanor or felony? Yes / No

If you answered yes, then please explain.

Have you ever been convicted of a crime, misdemeanor or felony, involving a minor? Yes / No

If you answered yes, then please explain.

PSYCHOLOGICAL:

Please be advised that all clergy and staff in the Archdiocese must undergo a psychological evaluation or provide evidence of same having been conducted by a competent authority.

Have you ever been diagnosed with a mental illness? Yes / No *If you answered yes, then please explain.*

Initial: _____ Date: _____

Myers-Briggs Personality Type? *(If unknown, so state.)* _____

MEDICAL:

Please provide any pertinent health information, including but not limited to physical limitations and ongoing major health problems.

MILITARY:

Please describe any military service you have had in the Armed Forces of the United States or other countries, to include the Commissioned Corps (such as USPHS), US Coast Guard Auxiliary, Merchant Marine, and Civil Air Patrol.

HONORS AND AWARDS:

Please list any honors and awards you have received, the organization that awarded them, and the dates of award.

ECCLESIASTICAL:

Current Church (Parish) Membership: _____

Address: _____

Initial: _____ Date: _____

Rector of the Parish: _____

If you are a Postulant seeking Holy Orders, it is advisable (and may be required) to have a letter of recommendation from your Rector.

Date of Baptism: _____ Location of Baptism: _____

Date of Confirmation: _____ Location of Confirmation: _____

Bishop Celebrating Confirmation: _____

Date of Present Marriage (*if applicable*): _____ Location: _____

Please give specific information about any Church Leadership positions, lay or clergy, that you have held: _____

Please detail your parish and diocesan service and involvement: _____

Please describe your faith journey to the present day: *Type this on a separate page and include as an attachment.*

Please describe your goals in being a member of the clergy in the Archdiocese, your journey to this point, and any other relevant information: *Type this on a separate page and include as an attachment.*

IF YOU ARE A CLERGYMAN SEEKING INCARDINATION, PLEASE COMPLETE THE FOLLOWING SECTION:

Please note: If you are in Minor Orders by commissioning only, not ordination, then so state.

Minor Orders, Dates, and Commissioning/Ordaining Bishop:

Date of Diaconate: _____ Location: _____

Ordaining Bishop: _____

Initial: _____

Date: _____

Date of Presbyterate: _____ Location: _____

Ordaining Bishop: _____

Date of Episcopate: _____ Location: _____

Chief Consecrator: _____

Please list any clerical honors, prelatial titles, or special positions not listed elsewhere on this form:

ATTACHMENTS: *Please ensure that you have attached all of the following:*

Resume

Baptismal Certificate

Confirmation Certificate

Ordination Certificate(s) *if applicable*

Marriage Certificate *if applicable*

Divorce Certificate(s) and Decree(s) of Nullity *if applicable*

Unofficial Transcripts from all universities from which a degree was granted

Letter of recommendation from a priest of the ADSW or other jurisdiction with advance approval

Letters Dimissor from the Bishop Ordinary of your current jurisdiction if you are seeking incardination

2 Passport-sized photos

Faith Journey Statement

Personal Statement

PC-115 *if needed*

I, _____, the undersigned, do hereby attest that, to the best of my knowledge, that the information provided in this form and any other accompanying documentation is correct, complete, true, and accurate. I understand that all information is subject to verification, and I give my consent that authorized representatives of the Anglican Rite Roman Catholic Church may contact any such person as is necessary to verify the information if deemed necessary. Due to the nature of the Church as a religious organization, I understand that I may become privy to knowledge of a confidential nature. Therefore, I agree that I will maintain any such information in a confidence. I further understand and acknowledge that clergy and staff hold a special position and hence have a special responsibility of conduct. I understand that being in Holy Orders is a gift from God, not a right, and that serving with faculties as a cleric is also a privilege governed by the ecclesiastical authority of the Church. I understand that, if I am admitted as a Postulant or Cleric, I will be subject in Church matters to the authority of the Church and the Particular Code of Canon Law. I promise at all times to do my best to conduct myself according to the high expectations of the clergy.

Signature: _____ Date: _____

This document was signed in my presence:

NOTARY SEAL

Notary: _____ Date: _____